

LEAS CISTEOIR/ ASSISTANT TREASURER

The Assistant Treasurer shall

- Assist the Club Treasurer in general financial matters within the Club
- Take responsibility for lodging money from bar proceeds
- To oversee bar orders and stock-taking
- To assist Treasurer in compiling monthly financial reports
- To produce quarterly income and expenditure reports on bar proceeds
- To chair the Social Club Management sub-committee and to make monthly report to Executive Committee meeting

